

Council Meeting
December 11, 2017
7:00 p.m.

The council meeting of Mayor and Council was held on the above date and time with Council members DeBenedictis, Carrow, Smith, and Dias present with Mayor Letterman presiding. Town Foreman Jeff Hurlock, Recording Secretary Sue Muncey, Lieutenant Carl Hutson, Town Solicitor Scott Chambers, and Marvin Pedigo were also in attendance.

1. **Call to Order** - Mr. Letterman called the meeting to order at 7:00 p.m. Mr. Letterman stated Mr. Carrow is running a few minutes late.
2. **Pledge to the Flag** – Mr. Hurlock led the Pledge of Allegiance.
3. **Approval of Minutes** –

Mr. Dias made a motion to accept the Council Minutes of 11/13/17 in written form. Mr. Smith seconded the motion. Motion carried unanimously.

4. **Approval of Income and Expense Report** –

Mr. Dias made a motion to approve the Income and Expense Report. Mr. Smith seconded the motion. Motion carried unanimously.

5. **Communications** – Ms. DeBenedictis read correspondence from Comcast dated 11/13/17 reference price changes. An email from David Downes from Downes Associates reference PPAC was read. Mr. Letterman asked if it will be adjusted, lowered? Ms. DeBenedictis stated yes. Mr. Hurlock stated the PPAC is a mechanism. It is in our tariff. This will be good news to our customers. We have a Memorandum of Understanding with the Governor. Mr. Letterman stated the I Love Smyrna School District date is 2/24/18 from 8:30 – 4:30. At 2:30 there will be a ceremony honoring Debbie Wicks as a positive role model.
6. **Report of the Chief of Police** – Mr. Hutson stated he has an officer on medical leave. It looks like he will be out at least two (2) months. The fugitive roundup was conducted on Thursday and we picked up 12 individuals. The State of Delaware is conducting Alert Training. All the officers have attended except the ones on medical leave. They received a waiver until they come back to duty. Mr. Smith asked if the alert training was annual. Mr. Hutson stated no. This was level 1 training. They will have level 2 training. Mr. Hutson stated during a foot pursuit Officer Scott was hit by a car. He was banged up and bruised, but he is okay. Smyrna PD is handling the report. The suspect was charged with attempted murder. Mr. Carrow asked since you have people out, do we need to find someone else. Mr. Hutson stated he is fine for now. If it is long-term, I might look into. Officer Andrews has an appointment next week. I will keep you informed.

7. **Report of the Town Foreman** – Mr. Hurlock stated he might want to keep his old pickup and sell the blue truck. We have one sander in service. I would like to have a small sander on the pickup truck and keep it in town. I would like to use the larger sander for the developments. We have been receiving complaints from residents about utility trailers and campers parked on the streets. I was asked to bring it to Council's attention. Mr. Letterman stated this needs to go to the Street Committee. Mr. Carrow stated we should have a member of the police department there. Mr. Hurlock stated he could have office staff research other towns.
8. **Report of the Town Solicitor** – Mr. Chambers had no report.
9. **Report from Inspections/Enforcement** – Mr. Hurlock had no report.
10. **Reports from Members of Council**
 - a. **Report from Electric Committee** – Ms. DeBenedictis had no report.
 - b. **Report from Street Committee** – Mr. Smith had no report. He will set up a Street Committee meeting.
 - c. **Report from Water & Sewer Committee** – Mr. Dias had no report.
 - d. **Report from Equipment Committee** – Mr. Smith had no report. He will set up a Equipment Committee meeting.
 - e. **Report from Personnel Committee** – Mr. Carrow had no report.
 - f. **Report from Police Committee** – Mr. Dias had no report.
 - g. **Report from Budget Committee** – Mr. Smith had no report.
 - h. **Report from Economic Development Committee** – Mr. Carrow stated the Clayton Historical Society is stepping up. The Christmas event was great. They had a large turnout. They are now holding a Christmas house decorating contest.
 - i. **Report from DEMEC** – Ms. DeBenedictis stated DEMEC had their Christmas luncheon. Legislature is being introduced reference solar power. They are looking into the State energy efficiency program and whether they want to continue with it.
 - j. **Report from Board of Adjustments** – Mr. Hurlock had no report.
 - k. **Report from Planning & Zoning Committee** – Mr. Hurlock had no report. The next meeting is scheduled for 12/27/17 at 7:00 p.m.
 - l. **Appeals Board** – Mr. Hurlock had no report.

11. Unfinished Business

- a. No unfinished business.

12. New Business –

- a. No new business.

13. Public Forum – No comment from the public.

14. Adjournment

Mr. Dias made a motion to adjourn the meeting. Mr. Smith seconded the motion. Motion carried unanimously. Meeting was adjourned at 7:15 p.m.

Recording Secretary,

Sue Muncey